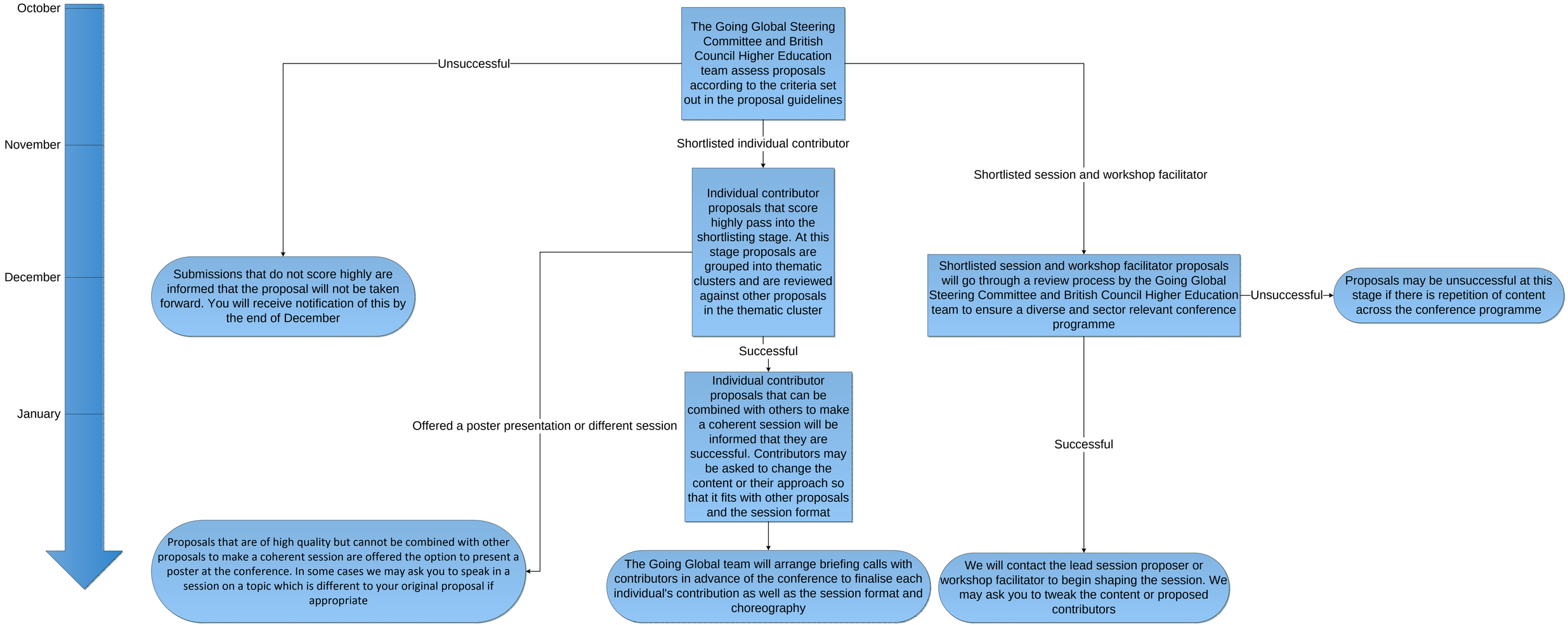Going Global – Process for individual contributor, session and workshop facilitator proposals