BRITISH COUNCIL

Going Global Partnerships

—

Innovation for African Universities Enterprise and Innovation Challenge

14 July – 26 August 2025

www.britishcouncil.org

Grant call for Innovation for African Universities: Enterprise and Innovation Challenge

# 1. About Going Global Partnerships

Going Global Partnerships supports universities, colleges and wider education stakeholders around the world to work together towards stronger, equitable, more inclusive and internationally connected higher education, science and TVET.

Through international partnerships, system collaborations and opportunities to connect and share, we enable stronger transnational education, more collaborative research, higher quality delivery, enhanced learner outcomes and stronger, internationalised, equitable and inclusive systems and institutions.

Higher education and TVET providers and research organisations can access funding to develop collaborative partnerships with institutions in other countries, focusing on key areas such as capacity strengthening, collaborative research projects, developing joint teaching programmes and establishing new transnational education links. These mutually beneficial partnerships help universities and colleges develop and sustain stronger international connections.
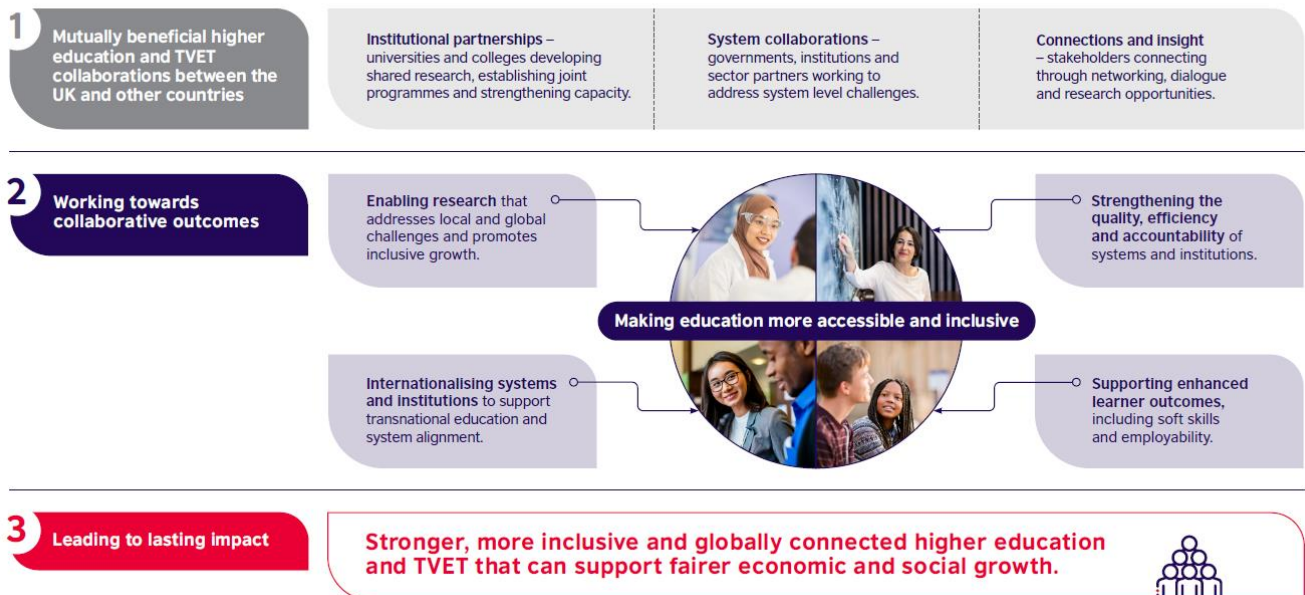
We help to strengthen higher education and TVET in five core areas:

- **Enabling research** – supporting research, knowledge and innovation collaborations to address local and global challenges and promote inclusive growth.

- **Internationalising higher education and TVET** – supporting systems, institutions and individuals to benefit from internationalisation, including enabling transnational education and system alignment.

- **Strengthening systems and institutions** – improving the quality and efficiency of higher education and TVET institutions and systems.

- **Enhancing learner outcomes** – addressing the qualities of the global graduate, including soft skills, employability and community outcomes.

- **Increasing equality, diversity and inclusion** – making higher education and TVET more accessible, equitable and accountable.

See open and upcoming Going Global Partnerships opportunities. Opportunities are being launched continually, so please check this page regularly.

2. The Grant Call

Call name – IAU Enterprise and innovation Challenge

Maximum value of grant	£20 000
Number of grants expected to be funded in this call	8
Deadline for applications	26 August 2025 Time: 17h00 GMT
Contact for further information	SSAhighereducation@britishcouncil.org

Call objectives and intended outcomes

- Support the development of long-term partnerships centred on entrepreneurship and innovation between UK and SSA Institutions established with ongoing exchanges of knowledge, know-how and practice.
- Bridging the existing gap between HEIs and industry, foster the development of relationships which will ensure that future institutional outputs (research and skills) will be tailored more in line with workplace and community needs.
- Supporting universities to become enabling environments for innovative, skilled, and adaptive students and graduates.

3. Eligibility criteria for Institutions

Proposals must fulfil the following criteria to be eligible for funding under this call:

ELIGIBILITY CRITERIA

The Enterprise and Innovation challenge is open to Universities in Ghana, Kenya, Nigeria or South Africa to enter teams of 5 graduates or students to participate. All participating students must be in the final year or penultimate year of their programme (e.g. 4th or 5th year of a five-year course). Entries are restricted to the following themes:

- Digital Enterprises

Proposals that demonstrate innovative technological approaches to African and/or global issues. This could involve empowering communities with digital tools, leveraging data for performance monitoring and informed decision-making, or transforming physical offerings through the integration of digital services.

- Green Enterprises

Proposals that address the strengthening of the green economy. Combatting climate change is of critical importance to improve well-being and standards of living across the region. Green entrepreneurship can help develop and propagate new technologies, create new markets and drive change in the business sector. Stimulating green entrepreneurship is therefore an important lever that universities in the region can use to drive the transition to a more sustainable economy.

- Social Enterprises

Proposals that demonstrate social impact for communities either as a stand-alone or as an integral part of Digital and Green economies. These proposals are expected to provide goods and services for the market in an entrepreneurial and innovative manner and uses its resources primarily to achieve social objectives.

Enterprise and innovation stages

We welcome proposals of projects that are at the stages of development outlined below, specifically:

- Development and Prototyping:

  Building prototypes and testing early versions of the innovative or enterprise solution.

- Testing and Iteration:

  Gathering feedback, refining the solution, and iterating on the prototype to meet the desired criteria.

- Implementation and Commercialisation:

  Rolling out the innovative solution to the target audience and ensuring its successful adoption and commercialization.

Projects in the following phases of development are out of scope in this phase, and will therefore not be accepted:

- Idea Generation:

  Brainstorming and gathering a range of potential solutions to the identified opportunities or necessities

- Idea Refinement and Evaluation:

  Assessing and prioritising ideas based on feasibility, potential impact, and alignment with the enterprise's goals.

Proposals must fulfil the following criteria :

- Project leaders appointed by the university must submit entries on behalf of the student and/or graduate teams.
- The Project leaders must obtain the institutional approval to apply and lead the project. They must be able to submit a Letter of Support signed by the Head of Institution, Head of Department, or other person with appropriate delegated authority, expressing specific commitment to the proposed project, willingness to receive funding,
- We encourage participation from **female students** and **students with disabilities**..
- Shortlisted teams are expected to participate in capacity strengthening support which may include webinars, workshops and mentorship.

Please send an enquiry to SSAhighereducation@britishcouncil.org if you are in doubt about the eligibility of your organisation.

Eligibility checks will be applied to all applications after the grant call closes. Those which are not led by an eligible institution will be rejected during these checks.

4. Funding

The Innovation for African Universities: Enterprise and Innovation
Challenge expects to support 8 projects of between £20 000.00 and £25 000.00 in value each, for a 12-month period, starting from September 2025.

Applicants may be asked to adjust their budget if their request does not fit within funding guidelines or if this is considered not appropriate by the application reviewers.

5. Ethics

It is essential that all legal and professional codes of practice are followed in conducting work supported by this call. Applicants must ensure the proposed activity will be carried out to the highest standards of ethics and research integrity.

In the application form, applicants must clearly articulate how any potential ethical and health and safety issues have been considered and how they will be addressed, ensuring that all necessary ethical approval is in place before the project commences and all risks are minimised.

Please refer to the Research Councils UK 'Policy and Guidelines on Governance of Good Research' (https://www.ukri.org/wp-content/uploads/2021/03/UKRI-050321-PolicyGuidelinesGovernanceOfGoodResearchConduct.pdf) , the Inter Academy Partnership report 'Doing Global Science: A Guide to Responsible Conduct in the Global Research Enterprise' (http://www.interacademycouncil.net/24026/29429.aspx) or contact us for further guidance.

6. Safeguarding and protecting adults at risk

The British Council is committed to safeguarding children and adults at risk and to upholding their rights in accordance with all applicable legislation and statutory guidance. As part of that commitment, we require that all staff, and those we work with, including partners and suppliers, to operate within our Safeguarding Policy which articulates our approach to protecting children and adults at risk and promoting their wellbeing.

We have robust systems and procedures in place to both prevent incidents (covering, for example, the recruitment of appropriate staff, training and support given so that staff can work

safely, and standards regarding the way in which we carry out activities) together with responsive actions necessary to address situations where we become aware that a child or an adult at risk may have been harmed. As part of our policy, all countries have a named Safeguarding Focal Point (SFP) who is supported by a Regional Safeguarding Manager (RSM) and the British Council Safeguarding Team.

For further information please see: https://www.britishcouncil.org/about-us/how-we-work/policies/safeguarding

7. Impact on the Environment

The British Council is committed to minimising its environmental impact. For this call, we have developed a set of questions in the application form which will enable us to understand the expected impact of a proposed project on the climate (and environment more broadly). We welcome information from Applicants regarding environmental considerations such as reducing carbon emissions for their projects (for example, alternatives to national or international travel such as virtual delivery), minimising waste or promoting resource efficiency.

Please note, responses to these questions will not form part of the grant assessment criteria and will not be subject to peer review. The British Council collects this information for internal purposes only.

Please contact us via email SSAhighereducation@britishcouncil.org, if you have any queries about the environmental impact section.

8. Privacy Notice

The British Council and UK partners comply with UK GDPR and the UK Data Protection Act 2018 and data protection laws in other countries that meet internationally accepted standards. The British Council will use the information that you provide for the purposes of processing your application, making any awards and the monitoring & review of any grants. The legal basis for processing your information is agreement with our terms and conditions of application (contract).

Your information will not be used/shared beyond the partners mentioned above for any other purpose without your specific consent. British Council and its partners reserve the right to publish and share anonymised aggregated information with stakeholders.

Organisation details, where collected, are used for monitoring and evaluation and statistical purposes. Gender information and country of origin, where collected, is used solely for statistical purposes. If we need to contact you, we will do so using the contact details you have provided.

Under UK Data Protection law, you have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you want more information about this, please contact your local British Council office or see our website: http://www.britishcouncil.org/privacy-cookies/data-protection. We will keep your information for a period of ==seven years after== the project.

9.   Application Process and Documentation

All applications should be completed and submitted on Good Grants platform. It is possible to download a blank version of the application form to enable your partnership to develop your answers together before it is submitted.

The deadline for applications is 17:00 GMT on 26/08/2025. We recommend that you submit at least an hour before to avoid any last-minute technical glitches.

Due to the volume of applications, we receive, any application received after specified deadline will be considered **ineligible.**

Ensure you have included all of the documentation listed in the Pre-submission Checklist as incomplete applications may be immediately regarded as ineligible. The British Council receives large numbers of applications to its funding calls, and for this reason we cannot facilitate resubmission process should your application be deemed ineligible.

Please ensure that process of seeking institutional approval required for the application submission should be initiated timely. Each Grant call remains open for 4-6 weeks, which is a sufficient time to get required approvals and documents like CV's, supporting letters etc.

Please send the application form and the other required attachments (budget sheet, CVs, etc.) as separate attachments, please do not merge them into a single file.

If you require any access adjustments or have any additional support or learning needs in order to submit the application, please contact us prior to the deadline on SSAhighereducation@britishcouncil.org

10. Application Form

Applications must only be submitted using this link
https://goingglobalpartnerships.grantplatform.com/
Word limits must be followed, as text over the word limits will not be read.

Official Development Assistance (ODA) Statement

The Grants must be ODA compliant. To be counted as ODA, all activities (research or otherwise) must qualify under rules set down by the OECD. To be ODA-eligible, the OECD states that research projects should be ***directly and primarily related to the problems of developing countries.*** Please outline the economic development and social welfare impact of your work, including how it is conducted as well as the outputs and potential outcomes. The work should be relevant to at least one of the Sustainable Development Goals.

The British Council supports peace and prosperity by building connections, understanding and trust between people in the UK and countries worldwide. Our granting opportunities are aligned to this mission and reflect it in grant purpose and eligibility criteria. Granting projects which specifically include collaboration with military or security partners will also need to align with this mission. Projects focused on particular fields may preclude any military and security aspects, or aspects which dual-use impacts or outcomes.

All applications are checked to ensure alignment with this policy at the eligibility stage.
 Gender and Equality Diversity and Inclusion (EDI) Statements

Please contact us for further information on the British Council's approach. See our Equality Policy here: https://www.britishcouncil.org/about-us/our-values/equality-diversity-inclusion

Gender Equality

To comply with the International Development (Gender Equality) Act 2014, applications must outline how they have taken meaningful yet proportionate consideration as to how the project will contribute to reducing gender inequalities in the Gender Equality Statement section of the application form.

Gender Equality Statement

Applicants are required to consider the impact their project will have on gender and provide a gender statement. It should not be a re-statement of your Institution's policy; you may refer to the policy but should show how the policy will be implemented in terms of the project. Below are the project aspects that can be taken into consideration for the gender statement but not limited to.
- Outputs
- Outcomes
- Make-up of the project team; participants, stakeholders and beneficiaries of the project
- Processes followed throughout the project.
- Budget
- Risk
- Measures taken to facilitate the participation of people from different genders

Please note that the Gender Equality Statement should clarify and enable a clear demonstration that making a contribution to addressing gender inequalities has been

considered in the project development. It is expected that the approach will be reflected in other sections of the application including the project description, outcomes and outputs.

All applications are checked for an adequate Gender Equality Statement at the eligibility stage.

The following questions should be answered when writing the statement.
- What are the key gender equality issues that are relevant to your project and how it will contribute to addressing these?
  Please include data and evidence to support your analysis of the relevant gender equality issues. This should include issues relevant to the theme of your project and to the team that will deliver it.

- Have measures been put in place to ensure equal and meaningful opportunities for people of different genders to be involved throughout the project? This includes the development of the project, the participants of the research and innovation, and the beneficiaries of the activities.
- Drawing on the analysis of the gender equality issues think about the barriers to participation and engagement in the project and how you will overcome these through your project plan and activities. The expected impact of the project (benefits and losses) on people of different genders, both throughout the project and beyond.
- Describe how the project will impact women, men and people with diverse gender identities. In particular show how the project will reduce the gender inequalities that have been set out in the question above.

- The impact on the relations between people of different genders and people of the same gender.
- Describe how you intend the programme to bring about change in unequal power relations. For example, changing roles and responsibilities in households, society, economy, politics, power, etc.
- How will any risks and unintended negative consequences on gender equality be avoided or mitigated against, and monitored?
- Are there any relevant outcomes and outputs being measured, with data disaggregated by age and gender (where disclosed)?
- At what stage of the gender journey will the project start, and where you aim to be at the end of it.

Not all questions will be applicable. If a question is not applicable, you will need to articulate the reasons why.

Applicants are encouraged to check the "**Guide to addressing gender equality**" document.

British Council reserve the right to reject the application if inadequate consideration has been given to gender equality or if the proposal is assessed to result in a negative impact for gender equality.

Approach for Accessibility adjustments

Applicants are encouraged to take a proactive approach to consider accessibility into the design and delivery of their proposed activity, so that we can improve the experience for everyone, including in particular for disabled people. Applicants may request adjustments or additional support for their application, the funded project activities and reporting stages. Please provide details on specific requests for any support, access arrangements, or accommodation, and any costs associated with the adjustments. These will be considered on a case-by-case basis and dependent on the funding available. If you wish to discuss the requests and/or costs in your application, SSAhighereducation@britishcouncil.org

11. Budget Sheet

Budgets must only be submitted using the Budget Sheet supplied within the Grant Call Documentation, and your application will be deemed ineligible if your budget is submitted via any other method.

You will note that some budget categories are subject to a cap which is set as a percentage of the total amount of funding being applied for. Where a budget cap is specified, it must be adhered to as it is a stipulation of the funding. If caps are not adhered to, your requested budget may be subject to correction by the British Council to make it compliant, and this may result in a reduction of your grant.

A list of eligible and ineligible costs can be found in **Annex 1.**

Section 1 – Human Resource/Staff Costs

- There is a cap set at 30% of the total grant staff costs. .
- List all Contracting and Partnering institution staff working on the project
  > Permanent staff are employed by the hosting institution, with a contract that will outlast the project grant and reporting period. These are permanent academic (full time staff members) employed by the institution.
  > Project staff are employed on or temporarily assigned to the project, often on fixed term, part time or short contracts, usually with more of their time dedicated to the work related with this project

- The number of units multiplied by the unit rate will populate Column H. In Column I confirm how much of this total is it intended be covered by the grant. Be clear how any residual costs will be covered if not entirely by the grant.
- If the entire cost is not being covered by the Grant, a residual amount will populate in Column J, and you will explain how this amount is being covered in Column K.
- In Column M you confirm how staff costs are monitored/controlled for Audit purposes.

Section 2 – Expertise Costs

Sometimes Grant applicants wish to budget for non-institutional Staff costs (e.g. Consultants, Industry experts, advisors, Associate partners etc.). These costs included in Section 2.

- There is a cap set at 20% of the total grant being applied for
- The number of units multiplied by the unit rate will populate Column H. In Column I confirm how much of this total is it intended be covered by the grant. Be clear how any residual costs will be covered if not entirely by the grant.
- If the entire cost is not being covered by the Grant, a residual amount will populate in Column J, and you will explain how this amount is being covered in Column K
- In Column M you confirm how staff costs are monitored/controlled for Audit purposes

Section 3 – International Travel and Subsistence

- There is a cap set at 20% of the total grant being applied for
- Supply details of approximate costs/allocation for your travel and subsistence costs. Be clear how any residual costs will be covered if not entirely by the grant.
- Read Annex 2 for guidance on permitted costs
- As per sections 1 and 2 – clarify what portion of these costs is it intended be covered by the grant and how any residual costs are to be funded

Section 4 – Operational and Activity Costs

- In section 4 you can give the approximate costs/allocation you intend to use for specific activities. Be clear how any residual costs will be covered if not entirely by the grant.
- Read Annex 2 for guidance on permitted costs
- Domestic travel associated with the activities should be accounted for in this section
- As per sections 1, 2 and 3– clarify what portion of these costs is it intended be covered by the grant and how any residual costs are to be funded

Section 5 – Marketing and Communication Costs

- In section 5 you can give the approximate costs/allocation you intend to use for any Marketing and Communications aspects of your proposal. Be clear how any residual costs will be covered if not entirely by the grant.
- Read Annex 2 for guidance on permitted costs
- As per the previous sections– clarify what portion of these costs is it intended be covered by the grant and how any residual costs are to be funded

Section 6 – Miscellaneous and Additional Costs

- In section 6 you can give the approximate costs/allocation you intend to use for any elements not covered in sections 1-5. Be clear how any residual costs will be covered if not entirely by the grant.
- Read Annex 2 for guidance on permitted costs
- Typically applicants use this section to show administrative costs e.g. international bank transfer costs associated with grant disbursements to partners etc

Budget Summary

After Section 6 a summary of the sections above will self-populate.

Column I shows a section-by-section summary of the costs you have indicated will be covered by your grant if you application is successful.

Column J will flag any issues. If for sections 1-3 the box turns green and displays "This is within the funding rules" then no action is required.

If, however, the box turns red it will give a message to highlight what the issue is e.g. "This is outside the 30% funding rules" or "This is outside the 20% funding rules" and you must return to the appropriate section and revisit your proposed budget.

Any budget sheet submitted that contains red warnings will be returned and may jeopardise your application.

The last row of the Budget Sheet will show in Column G, the grant amount you are applying for and in Column I the total budget you are intending to submit.

- If your planned budget exceeds the grant you are applying for you will see a warning message stating, "Your budget exceeds the grant you have requested – please review your budget before submitting"
    - > You cannot budget for more than the value of the grant and if your budget sheet is submitted with this warning it will be returned and may jeopardise your application
- If your planned budget is lower than the grant you are applying for you will see a warning message stating, "Your planned budget is less than the grant you have requested – do you need to review your budget to ensure everything has been included"
    - > If this is the case, you could either revisit the grant you are claiming and reduce it to your planned budget; or revisit your budget to ensure you haven't miscalculated
    - > If you submit your application with this message your application will still be considered – but based on your proposed budget and not the grant figure so please ensure you are happy that you have not missed anything.

12. Selection Process

- All applications received by the deadline will be logged and acknowledged – if you have not received an acknowledgement within seven days, please check your spam folder for messages from SSAhighereducation@britishcouncil.org If you have not received any acknowledgement of receipt of application, please contact us with details.
- Applications will be reviewed for completeness – if we do not have everything requested in the Pre-submission Checklist your application may be declared ineligible and not proceed to next stage. We receive large volumes of applications so we may not be able to notify you of this outcome at this stage.
- **Applications will be assessed by a panel of subject experts, on the basis of assessment criteria specified in the next section**
- Top ranked applications will be selected and will be notified about their selection for contracting and disbursement of grants
- Unsuccessful applications will be notified at a later stage**. You can ask for feedback to your application by writing to** SSAhighereducation@britishcouncil.org**.**

13. Pre-Submission Checklist

The application form and supporting documents have been completed in English.
The applicants have included supporting letters from their Institution, on headed paper, signed by the Head of Department or other person with appropriate delegated authority, giving specific commitment to the project. Supporting letters must be in English and not be signed by Lead Applicant(s). As stated in these guidelines, email versions of letters are acceptable.
Institutions must have the capacity to administer a grant and satisfy British Council requirements to prevent bribery, fraud and professional misconduct. Applicants confirm that they comply with British Council requirements by responding to Pre-submission Confirmation in the application form.
Applicants have submitted a detailed budget request using the budget spreadsheet provided with the grant call documents on our funding call page.
Applicants have submitted a detailed CV .
Where relevant, Associated ecosystem Partner letters have been uploaded
Human resource costs: Staff costs for personnel working directly on the grant funded project limited to 30% of the grant to be awarded.
Travel costs: Limited to 20% of the grant.

14. Assessment Criteria

Project quality and relevance:	Score	Range
		0–20
• The Lead Applicants have sufficient relevant experience to support the student led innovations. • The Project team composition includes females and persons with diasabilities		**20 points:** Meets all criteria to an exceptional level

	Score	Range

- The lead institution is of appropriate academic standing.
- The proposal clearly demonstrates a strong understanding of specific industry and/or community needs that the student/graduate innovations aim to address.
- The proposal is inline with the prescribed themes of the IAU enterprise and innovation challenge.
- The proposal clearly states how the proposed activities contribute to youth entrepreneurship and employment.

16 to 19 points: Meets the majority of the criteria to a very high level

11 to 15 points: Meets the majority of the criteria to a high level

6 to 10 points: Meets the majority of the criteria to an adequate level

1 to 5 points: Meets some of the criteria to an adequate level

0 points: Fails to meet any of the criteria to an adequate level.

Methodology/proposal/project design:	Score	Range
		0–20

- The description of the activity(s) includes clear, feasible and realistic objectives and outputs.
- The activities are well planned and defined. The proposal contains clear, feasible, and realistic objectives, as well as potential for long term impact.
- The project contribute to strengthening the university's internal ecosystem to better support student and graduate entrepreneurship and innovation
- There is a clear definition of roles and responsibilities.
- Risks and any mitigation strategies have been clearly defined.
- There is clear evidence that the proposed enterprise or innovation will contribute to sustainable development goals.

20 points: Meets all criteria to an exceptional level

16 to 19 points: Meets the majority of the criteria to a very high level

11 to 15 points: Meets the majority of the criteria to a high level

6 to 10 points: Meets the majority of the criteria to an adequate level

1 to 5 points: Meets some of the criteria to an adequate level

0 points: Fails to meet any of the criteria to an adequate level.

Sustainability and capacity building:	Score	Range
		0–20

- The proposal demonstrates a clear strategy for the student/graduate-led innovations to achieve scale and sustainability *beyond* the challenge funding lifespan
- The proposal demonstrates clear revenue models (where applicable); potential for attracting further investment; long-term operational plans; consideration of market viability.
- The project will measure and demonstrate its impact on the entrepreneurial capabilities and success of participating students and graduates

20 points: Meets all criteria to an exceptional level

16 to 19 points: Meets the majority of the criteria to a very high level

11 to 15 points: Meets the majority of the criteria to a high level

	6 to 10 points: Meets the majority of the criteria to an adequate level
	1 to 5 points: Meets some of the criteria to an adequate level
	0 points: Fails to meet any of the criteria to an adequate level.

15. Key Milestone Dates

Milestone	Timelines
Deadline for applications	26 August 2025
Results announcement	24 September 2025
Contracts signed	20 October 2025
Period of grant payments	October 2025 – May 2026

All dates may be subject to change if the call received significantly more applications than expected.

16. Applicant screening

To comply with UK government legislation, the British Council may at any point during the application process, carry out searches of relevant third-party screening databases to ensure that neither the applicant institutions nor any of the applicants' employees, partners, directors, shareholders are listed:

- as an individual or entity with whom national or supranational bodies have decreed organisations should not have financial dealings; and/or
- as being wanted by Interpol or any national law enforcement body in connection with crime.
- as being subject to regulatory action by a national or international enforcement body; and/or
- as being subject to export, trade or procurement controls or (in the case of an individual) as being disqualified from being a company director; and/or
- as being a heightened risk individual or organisation, or (in the case of an individual) a politically exposed person.

If the applicant or any other party is listed in a Screening Database for any of the reasons set out above, the British Council will assess the applicant as ineligible to apply for this grant call.

The applicant must provide the British Council with all information reasonably requested by the British Council to complete the screening searches.

Please read the text to this effect on the application form and tick the box to show that you understand this.

17. Granting Process

When a decision has been made on applications the British Council will send out a notification to all successful applicants with a timeline to accept the Grant. This will be followed by sharing of the British Council standard Grant Agreement for signatures. Funds will be disbursed only upon the British Council receiving an acceptably signed copy of the Grant Agreement. It will be expected that the Grantee is able to return a signed copy of agreement within the stipulated timelines given by the British Council, and the funding may be at risk if the stipulated timelines are not adhered to.

British Council will also ask for a copy of the Contracting Institution's most recent Bank Details.

18. British Council contractual requirements

- The contracting authority is the British Council which includes any subsidiary companies and other organisations that control or are controlled by the British Councilfrom time to time
  - (see: www.britishcouncil.org/organisation/structure/status).
- The Contracting Institution for the partnership will sign the Grant Agreement with the British Council. Other key partners are names in the Grant Agreement. The Contracting Institution is responsible for flowing down the relevant clauses to the other partners.
- The successful applicants will be expected to undertake activities in the UK and in the overseas countries listed in these guidelines.
- The British Council is subject to the requirements of the UK Freedom of Information Act, ("FOIA"). Please indicate in your application whether FOIA also applies to your organisation, so that we can reflect this in the Grant Agreement should you be successful in your application.
- A copy of the Grant Agreement is available with the call document.
- Terms and Conditions of the Grant Agreement: **By submitting a response to this call for applications, you are agreeing to be bound by the terms of these guidelines and the Grant Agreement without further negotiation or amendment.**

- If you have any concerns or queries in relation to the Grant Agreement, you should submit a clarification request to SSAhighereducation@britishcouncil.org in accordance with the provisions of this call for applications by the application deadline

19. Monitoring and Reporting

The Contracting Institution is responsible for complying with the requirements of monitoring and reporting as detailed in the Grant Agreement. We require both financial and activity reporting.

Annex 1 – Eligible and ineligible costs

Eligible costs

The following costs are eligible for funding:

- Travel: Travel (economy class) and subsistence costs to the UK/partner country, visa fees, vaccinations, quarantine costs (not exceeding GBP800 per person for 14 days), medical insurance, and roaming charges during travel essential to the project, to the UK and partner country.
- Local travel in the UK and overseas (public transport to and from the airport and for meetings/visits is encouraged where possible).
- Reasonable accommodation and subsistence costs for staff when visiting their partner organisation in the UK or overseas
- Reasonable hospitality costs (excluding self-entertaining costs).
- Reasonable production costs (such as for the development of materials but excluding time spent by staff in relation thereto).
- Consultancy fee (for external procurement and up to 20% of the total project costs).
- Essential equipment for use in the project including consumables, specialist software licences essential to the collaboration, access fees for facilities or library services. Equipment must be essential to project delivery and beyond the scope of institutional provision.
- Cost of meetings, training events, workshops, public engagement events, and seminars integral to the proposal. Translation and interpreter fees.
- Publication costs directly related to the collaboration, including web page development by external providers, if appropriate. Open access publication is encouraged.
- Online platform and relevant costs for digital delivery can be included.
- Attendance at conferences or other events in the UK, partner countries, or virtual events to present the outputs and outcomes of the project.
- Monitoring and evaluation costs.
- All the foregoing activities must be directly related to the development and delivery of the agreed project. Partners will be asked to provide the British Council with information on expenditure, supported by receipts for monitoring and auditing purposes.
- The cost of staff time for full-time personnel working directly on the project -only the time allocated for the project, plus the costs of temporary personnel and other temporary staff recruited to work solely on the project,
- Exchange rate costs and other banking-related costs.

Ineligible costs

The following costs are ineligible for funding:

- Promotional activities solely concerned with the recruitment of overseas students.
- Institutional overheads including administration fees and other indirect costs.
- Costs associated with Master's and PhD scholarships (including stipends).
- Purchase or rental of standard office equipment (except specialist equipment essential to the research). This includes IT hardware – laptops, personal computers, tablets, smartphones, Mac workstations, computer parts and peripherals, etc. Any standard hardware routinely used by researchers and academics will not be funded.
- Office software and office equipment including desks, chairs, filing cabinets, photocopiers, printers, and fax machines.
- Mobile phone costs including rental or purchase, and monthly phone bills.
- IP costs, patent, copyright, licensing, or other IP-related costs.
- Costs relating to the construction, procurement, or rental of physical infrastructure (e.g., office buildings, laboratory facilities). Rooms and facilities essential for routine collaboration are provided as an in-kind contribution by participating institutions. These can be detailed as an in- kind contribution in the budget breakdown.
- Entertainment costs such as gifts, alcohol, restaurant bills, or hospitality costs for personnel not directly participating in the project, excessive restaurant costs, and excessive taxi fares.
- No profit or fees must be charged to the grant.
- British Council Grants can not be converted to any Gift Cards, non-monetary assets, Crypto currencies.